County of Tehama

Air Pollution Control District

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Tehama County Air Pollution Control District
Request for Proposals
2:11D Indirect Source Program Grant Funding

The Tehama County Air Pollution Control District is seeking proposals for emission mitigation projects that demonstrate reductions in emissions of ozone precursors such as oxides of nitrogen or volatile organic compounds, or of particulate matter including diesel particulate, smoke, or dust.

Submittal:	One electronic or hard copy of each proposal must be received at the address below.
Address to:	Krystal Sanchez 1834 Walnut St Red Bluff, CA 96080 staff@tehcoapcd.net
Issuance Date:	July 1, 2026

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1.0 Background

Pursuant to District Rule 2:11D the Tehama County Air Pollution Control District (District) is issuing this Request for Proposals (RFP) to solicit applications for funding of mitigation projects that demonstrate reductions in emissions of ozone precursors such as oxides of nitrogen or volatile organic compounds, or of particulate matter including diesel particulate, smoke and dust or some combination of the two. To be considered, any person seeking funding for a mitigation project must develop and submit a written Mitigation Project Report. Proposals must be submitted in the required format and must comply with specified budget constraints.

The primary goal of this RFP is to advance the reductions in emissions of ozone precursors or of particulate matter. However, to enhance efficiency, the District encourages projects with co-benefits for reduction of other criteria pollutant emissions and greenhouse gases.

2.0 District Contacts

Technical questions about this RFP should be addressed to:

- Lisa Mann
  Tehama County Air Pollution Control District
  1834 Walnut St
  Red Bluff, CA 96080
- (530) 527-3717
- staff@tehcoapcd.net

3.0 Timeline

July 1, 2026	Release of RFP
December 31, 2026	RFP closes (no later than 5:00 P.M.)
January 31, 2027	Review and selection of approved projects

Note: all times are in Pacific Daylight or Standard Time, as applicable.

4.0 Award Information

4.1 Objective

The District requests proposals for emission mitigation projects that demonstrate reductions in emissions of ozone precursors such as oxides of nitrogen or volatile organic compounds, or of particulate matter including diesel particulate, smoke, and dust. Emissions reductions from proposed projects must demonstrate surplus, real, quantifiable, and enforceable emission reduction benefits.

4.2 Available Funding

The total funding available under this RFP is approximately $45,000 either for the reduction of ozone precursors, PM_{10} emissions or combination. The District will distribute funding across the two focus areas based on the number and competitiveness of proposals submitted. There is no funding limitation for the individual awards.

The District reserves the right to make additional awards under this announcement if additional funding becomes available after the original selections. In addition, the District reserves the right to reject all proposals and make no awards under this announcement or to make fewer awards than anticipated.

4.2.1 Funding Type

The District will fund selected projects in the form of a grant agreement. The District and selected project shall negotiate precise terms and conditions of the grant agreement.

4.2.2 Eligible Expenses

The District will only reimburse eligible expenses identified in the approved project proposal budget. The District's reimbursement process requires the submittal of documentation of eligible expenses incurred during the project period.

Ineligible expenses should be included in the budget as in-kind or matching funds to accurately represent the total project cost.

4.2.3 Partial Funding

The District reserves the right to partially fund proposals by funding discrete portions or phases of proposed projects. If the District decides to partially fund a project, it will do so in a manner that does not affect the basis upon which the proposal or portion thereof was evaluated and selected for award, thereby maintaining the integrity of the competition and selection process. The applicant retains the right to withdraw the proposal as a binding offer to perform services if the applicant determines or considers that the proposed partial funding, as defined by the review committee, will not result in a project capable of producing a successful outcome.

4.2.5 Project Management, District Services, and Budget

Contractors will report progress and communicate on substantial issues during the life of the project with a District project manager. Any substantial modification of project scope or design shall require approval by the project manager. Contractors will allow the project manager or

designated District staff sufficient access during the project to perform oversight, review, and monitor project progress to confirm that grant agreement requirements are being met, that the project is being conducted as proposed, and that the project is in compliance with required timelines. District staff may also assist the project through technical support such as development of specifications for evaluation of project data, quantification of results, and identification of required reporting outputs. However, the applicant is responsible for all costs and efforts required to conduct the project and should identify within the proposal any required participation and collaboration by District staff considered essential for completion of the project. Contractors should not assume that any expense will be covered by the District that is not specified in the proposed budget and will not be permitted to amend the project budget for expected services or support not identified and requested in the proposal.

4.4 Project Period

The project period for awards resulting from this solicitation will begin as appropriate after review of applications and selection of participants. The operational period may be determined as part of the project proposal.

5.0 Proposal Evaluation, Selection and Approval

Only proposals meeting the minimum technical completeness and project readiness requirements (section 6.0) will qualify for evaluation.

Each application will be reviewed by a committee comprised of representatives of Tehama County, a public member, representatives of the city of Corning and the City of Red Bluff. The Air Pollution Control Officer, or his designee, shall act as the secretary and oversee the meetings and activities of the review committee. However, the Air Pollution Control Officer, or his designee shall have no voting power during the proceedings. The review committee will evaluate, review, and recommend the proposed mitigation projects based on the cost-effectiveness of each project. The District Board of Directors will make the final selection of mitigation projects.

6.0 Submittal Requirements

All proposals submitted to the District must contain the following information:

6.1 Detailed Project Report

The proposed Mitigation Project Report shall contain a detailed project description, including sufficient information and documentation that supports the calculation of emissions and emissions reductions specified in the report.

6.2 Emissions Reduction Analysis

A thorough emission reduction analysis shall be performed for the proposed mitigation project using emission factors from EPA document AP-42 “Compliance of Air Pollution Emission Factors”, the latest version of EMFAC, or other source(s) approved by the Air Pollution Control Officer. The emission reduction analysis shall include calculations for estimated emission

reductions of all criteria pollutants on a daily and yearly basis. Documentation of emission factors and all assumptions shall be provided with the documentation.

6.3 Emissions Reductions

Emission reductions produced by the proposed mitigation projects must be above and beyond what is being required by any federal, state, or local regulation, memorandum of agreement/understanding with a regulatory agency, settlement agreement, mitigation requirement, or other legal mandate.

No emission reductions obtained by the proposed mitigation projects shall be utilized as marketable emission reduction credits, or to offset any emission reduction obligation of any individual or entity.

6.4 Cost-Effectiveness

Mitigation projects must adhere to the minimum cost-effectiveness criteria established by District using the rolling 3-year average figures to offset one weighted ton of PM10 or Ozone Precursors by projects funded in the preceding three years under this Rule and under the District's Carl Moyer Program.

6.5 Project Life

Mitigation projects are obligated to have a minimum project life of ten years. Proposed projects possessing shorter life spans may be approved on a case-by-case basis by the Board of Directors. If approved, projects with shorter lives may be subject to additional funding restrictions, such as a lower cost-effectiveness limit and/or a project cost cap.

Potential mitigation projects that do not meet the designated criteria of 10 year life span or cost-effectiveness may be considered by the Board of Directors on a case-by-case basis if evidence supplied to the Board of Directors demonstrates potential surplus, real, quantifiable and enforceable emission reduction benefits.

7.0 Confidential Information

Proposals containing trade secret or confidential information must be received with a request for confidential treatment of information. The applicant must separate information requested to be kept confidential into an attachment and should reference such information where necessary within the proposal. Air pollution emission data cannot be designated as confidential.

The District is required to comply with the provisions of the California Public Records Act set forth in California Government Code section 6250 *et. seq.* Accordingly, proposals selected for funding, excluding confidential attachments, will become public records upon execution of a grant agreement with the District. Similarly, quarterly reports, testing results, final reports, and other relevant deliverables resulting from the project, with the exception of trade secret information, will become public records. The District expressly retains the right and obligation to independently determine whether documents or information provided to the District consists of non-exempt public records under the Public Records Act.